

AHT CIO Services are designed to provide the insight, expertise and business focus to the small or medium business that would typically only be available to larger businesses with a full time Chief Information Officer. Let our experience and the success of our other businesses enhance and improve your business.

### Features & Benefits

**Newsletter**— Our quarterly newsletters will feature topics such as New Tech Tools, Product Upgrade Opportunities, Updates on our services, Industry Trends and many other useful topics to aid your business

**Technology Whitepapers**— As we find topics of interest to our businesses we'll provide whitepapers discussing these technologies.

**Quarterly System Review**—Meet for a focused quarterly review with your consultant to review any particular issues you may be experiencing and the previous quarters statistics.

**Annual Business Review**— Each year your consultant will conduct a business review to ensure we're focusing on the needs of your business and identifying areas we can help you improve in. We'll also review the annual summary of all the work, issues and statistics of your IT Managed Services Contract.

**Technology Research**—Need research into a particular type of technology you think might benefit your business? Our technology research service allows you customize research up to 6 times per year. We'll do the research and provide you the information necessary to make good business decisions

**Inventory & Diagrams** — Our staff maintains your inventory and system diagrams. This inventory will be provided upon request for tax preparation.

**Lifecycle Replacement Plan**—As your equipment nears the end of life we'll notify you so you can make plans to replace and/or upgrade that equipment.

**Webinars**—Our webinar service is designed to keep you informed of important webinars which may relate to your business. AHT will conduct some of these as well as notify you of 3rd party trainings you may be interested in.

### Fee Based Services

- **Strategic Planning**
- **Capitol Planning**
- **Process Improvement**
- **Policy Development**
- **Advanced Technology Research**

